



U-EAS/2021-22/217

Dated: November 23, 2021

**TENDER NOTICE FOR CONVERSION OF SINGLE CABIN PICKUP (ISUZU-MODEL:2021) INTO TWIN CABIN
(FOR U-EAS, SWAT)**

University of Engineering & Applied Sciences (U-EAS), invites sealed bids along with 2% bid security in favor of Project Director, University of Engineering and Applied Sciences, Swat, from reputed firms/suppliers registered with, Income Tax and Sales Tax Departments, Government of Pakistan for supply of Single Cabin pickup (ISUZU) into double Cabin for University of Engineering & Applied Sciences -Swat (U-EAS), Swat.

Interested eligible bidders may download Bidding Documents from the website of U-EAS, Swat www.ueas.edu.pk containing detailed specifications of items and other terms and conditions.

Last date for the submission of sealed bids as per **Single stage, Single Envelope** bidding procedure is up to **09.12.2021** till **01:30 PM**. which will be opened on the same day i.e. **09.12.2021** at **02:00 PM** in the Committee Room of U-EAS, Swat, in the presence of bidders / their representatives, who would care to be present at the time of opening of bids. The bids received after due date and time will not be considered.

Procurement Unit

University of Engineering & Applied Sciences -Swat (U-EAS),
House# 53, Sector-A, Main Double Road, Kanju Township, Kanju, Tehsil Kabal, District Swat.
Phone # 0946-613289

Introduction:

The University of Engineering & Applied Sciences -Swat (U-EAS) is the department of Government of Khyber Pakhtunkhwa in Pakistan, committed to provide quality educational services to the people of Pakistan without discrimination as to, race, religious beliefs, class or political opinions.

The University of Engineering & Applied Sciences -Swat (U-EAS)— within the framework of its operation in Pakistan, would like to request your best bid/proposals for the procurement of Conversion of Single Pickup into Double Cabin as per general terms and conditions mentioned in the bidding document.

The bid prepared shall be sealed in Single envelope along with 2% bid Security and submitted to the Procurement Unit, House# 53, Main Double Road, Kanju Township, Kanju, Tehsil Kabal, District Swat in accordance with instructions given in the bidding document;

The envelope shall bear the Invitation for Bids title and Procurement Reference Number, and a statement: "DO NOT OPEN BEFORE **02:00 PM, DECEMBER 09, 2021**".

All the pages of the tender documents and attached annexures should be signed and stamped as a commitment to agree with the terms and conditions mentioned therein and these should be submitted along with the offer.

Objective:

- a. To provide the Conversion of Single Cabin into Twin Cabin Pickup (ISUZU) for Office of Kanju township to UNIVERSITY OF ENGINEERING & APPLIED SCIENCES -SWAT (U-EAS) as per detail mentioned in attached Annex 'C' with a well-managed, efficient and reliable provision of required goods.
 - b. To ensure that the UNIVERSITY OF ENGINEERING & APPLIED SCIENCES -SWAT (U-EAS) receives the appropriate after sales service and support.
 - c. To continually look for ways in which the services can be improved or streamlined in order to maximize the benefits to the UNIVERSITY OF ENGINEERING & APPLIED SCIENCES -SWAT (U-EAS) .
2. **Documentation Language:** All documents, markings and labeling should appear in English .
3. **Evaluation criteria: -**

Evaluation of the bids will be conducted in the following two stages: -

Stage-1: Preliminary examination

At first stage, the Purchaser will examine the bids to determine: -

- (a) whether they are complete,
- (b) whether the documents have been properly signed.
- (c) whether letter of bid (Bid Form) has been provided (Technical- Annex-A)
- (d) whether Income Tax Registration Certificate has been provided-If Applicable
- (e) whether Sales Tax Registration Certificate has been provided-If applicable

The preliminary examination will be conducted on a responsive and non-responsive basis. Only bids which have been rated "responsive" in the preliminary examination of bids shall be considered for further evaluation.

Stage -2 Financial/Final Evaluation

- (a) In the second stage, the Purchaser will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.
- (b) Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If there is a discrepancy between words and figures, the amount in words will prevail. If the Bidder does not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited.
- (c) The Purchaser may waive any minor informality, nonconformity, or irregularity in a bid which does not constitute a material deviation.
- (d) For the purpose of comparison of bids quoted in different currencies, price shall be converted into Pak Rupees. The rate of exchange shall be the selling rate prevailing seven working days before the date of opening of technical bids specified in the bidding documents, as notified by the state bank of Pakistan.
- (e) The successful bidder would be determined by the lowest evaluated bid received subject to the bid meeting the specifications and other terms and conditions specified.

4. Documents constituting the bid

The bid prepared and submitted in single envelope by the Bidder shall comprise the following components each: -

A. Tender Requirement

- a) Letter of Bid (Bid Form) /Price Breakdown Schedule as per Annexure-A
- b) Technical Specifications of Items and quantities.
- c) Income Tax Registration Certificate
- d) Sales Tax Registration Certificate
- e) Contract form to be furnished by successful bidder(s) after award of contract as per Annexure-C
- f) Bid security of 2%

5. Prices.

- a. Bid Format for offering price is attached at Annex-A. Quotation must be submitted as per the given format in Bid Form on company Letter head or duly signed and stamped.
- b. All Govt. applicable taxes, duties, levies, licenses in respect to the contracted cargo if any, to be borne by the supplier.
- c. Labor cost including loading at the supplier's premises.
- d. Transport and any other applicable costs.
- e. All other related cost until delivery to final destination.

6. Bid Security

- a) The Bidder shall furnish, as part of its bid, a bid security of 2% of the total bid price.
- b) The bid security is required to protect the Purchaser against the risk of Bidder's conduct which would warrant the security's forfeiture.
- c) Any bid not secured, will be rejected by the Purchaser as nonresponsive.
- d) Unsuccessful bidders' bid securities will be discharged or returned as promptly as possible.
- e) The successful Bidder's bid security will be discharged upon the Bidder signing the contract and furnishing the performance security or completion of the contract.
- f) 2% of the total quoted value of the quotation will be deposited in the shape of CDR in the name of Project Director, University of Engineering & Applied Sciences -Swat (U-EAS), along with the offer. Offers received without EM / Bid money will not be considered/entertained
- g) The bid security may be forfeited:

if a Bidder:

- (i) withdraws its bid during the period of bid validity specified by the Bidder, or
- (ii) does not accept the correction of errors; or
- (b) in the case of a successful Bidder, if the Bidder fails:
 - (i) to sign the contract; or
 - (ii) to furnish performance security or complete the job.

7. Documentation Language:

All documents, markings and labeling should appear in English.

8. Delivery Period & Destination.

- a) To be delivered at UNIVERSITY OF ENGINEERING & APPLIED SCIENCES -SWAT (U-EAS) site at Kanju

township, SWAT. The cost should include all transportation and loading / unloading and other Misc charges etc (if any).

- b) Delivery of items must be completed within 15 days after issuance of purchase order.

9. Payment Terms.

- a) Full Payment will be made (within 30 days) subject to the satisfactory Inspection made by UNIVERSITY OF ENGINEERING & APPLIED SCIENCES -SWAT (U-EAS) .
- b) The firm/supplier is required to submit the following documents to UNIVERSITY OF ENGINEERING & APPLIED SCIENCES -SWAT (U-EAS) upon completion of delivery.
 - i. Original commercial invoice.
 - ii. Original copies of delivery challan.
- c) Payment to the supplier will be made through crossed cheque after deduction of all taxes, duties & levies applicable as per Govt of Pakistan Law.

10. Inspection:

Inspection of ordered may be conducted at our premises in UNIVERSITY OF ENGINEERING & APPLIED SCIENCES -SWAT (U-EAS) . Any Item not found in accordance with the specifications will not be accepted. In that case, the firm/supplier has to replace the items and account for all the additional cost and / or other losses / penalty, as may be fixed by the U-EAS.

11. Pertinent information:

- a) Order quantity is solely subject to the UNIVERSITY OF ENGINEERING & APPLIED SCIENCES -SWAT (U-EAS) 's operational needs.
- b) Failure to comply with the UNIVERSITY OF ENGINEERING & APPLIED SCIENCES -SWAT (U-EAS) (U-EAS) requirements, will justify rejection of your proposal.
- c) The UNIVERSITY OF ENGINEERING & APPLIED SCIENCES -SWAT (U-EAS) reserves the right to make regular market comparisons of other companies/firms.
- d) The UNIVERSITY OF ENGINEERING & APPLIED SCIENCES -SWAT (U-EAS) is not bound to avail the goods from the company/firm and may obtain goods from any other company/firm.
- e) The company/firm shall at all times strictly comply with all applicable laws, regulations and orders of the Government of Pakistan.
- f) The company/firm shall observe and abide by all policies, regulations & directives of the UNIVERSITY OF ENGINEERING & APPLIED SCIENCES -SWAT (U-EAS) in the course of providing the services to the UNIVERSITY OF ENGINEERING & APPLIED SCIENCES -SWAT (U-EAS).
- g) The company/firm shall maintain true & correct records in connection with the services to be performed to the UNIVERSITY OF ENGINEERING & APPLIED SCIENCES -SWAT (U-EAS).

12. Principles of Conduct Clause: The company/firm seeking to work with the UNIVERSITY OF

ENGINEERING & APPLIED SCIENCES -SWAT (U-EAS) shall respect the following principles:

- a) **Business Ethics:** The company/firm is expected to maintain the highest degree of business ethics when working with the UNIVERSITY OF ENGINEERING & APPLIED SCIENCES -SWAT (U-EAS).
- b) **Transparency of Information Provision:** The company/firm shall not be involved in any fraudulent activities, misrepresent information or facts for the purpose of influencing the selection and contract awarding process in its favor.
- c) **Fair Competition:** The company/firm shall not be involved in any corrupt, collusive or coercive practices.
- d) **Officials Not to Benefit:** The company/firm represents and warrants that no official of the UNIVERSITY OF ENGINEERING & APPLIED SCIENCES -SWAT (U-EAS) (Unless Authorized by the U-EAS) has been, or shall be, admitted by the company/firm to any direct or indirect benefit arising from this Request for Quotation, Purchase Order/Contract or the award thereof. The company/firm agrees that breach of this provision is a breach of an essential term of the Purchase Order/Contract.
- e) If at any time during the procurement process, the UNIVERSITY OF ENGINEERING & APPLIED SCIENCES -SWAT (U-EAS) determines that the company/firm is in violation of the above- mentioned principles, then respective the company/firm proposal may be rejected as ineligible. All costs in relation to the cancellation of the above or contracts shall be borne by the company/firm.

13. All or None Clause:

The UNIVERSITY OF ENGINEERING & APPLIED SCIENCES -SWAT (U-EAS) reserves the right to accept the whole or part of your offers and the lowest bid need not be accepted. In case your offers are accepted, you will be required to sign, stamp and return our formal Purchase Order confirming your acceptance of the agreed terms and conditions.

14. Offer Validity:

Your proposal must remain valid for 60 (Sixty) days starting from the date of submission to U-EAS.

15. Currency: All firm costs to be given in Pakistan Rupees (PKR) only.

16. Queries :- All the queries related to this tender please email on riaz.khan@ueas.edu.pk & shafqat.alam@ueas.edu.pk

Procurement Unit

House # 53, Sector-A, Main Double Road, Kanju Town Ship, kanju, Tehsil Kabal, District Swat
Tele Off: + 0946-613289 (Kanju Township Office)

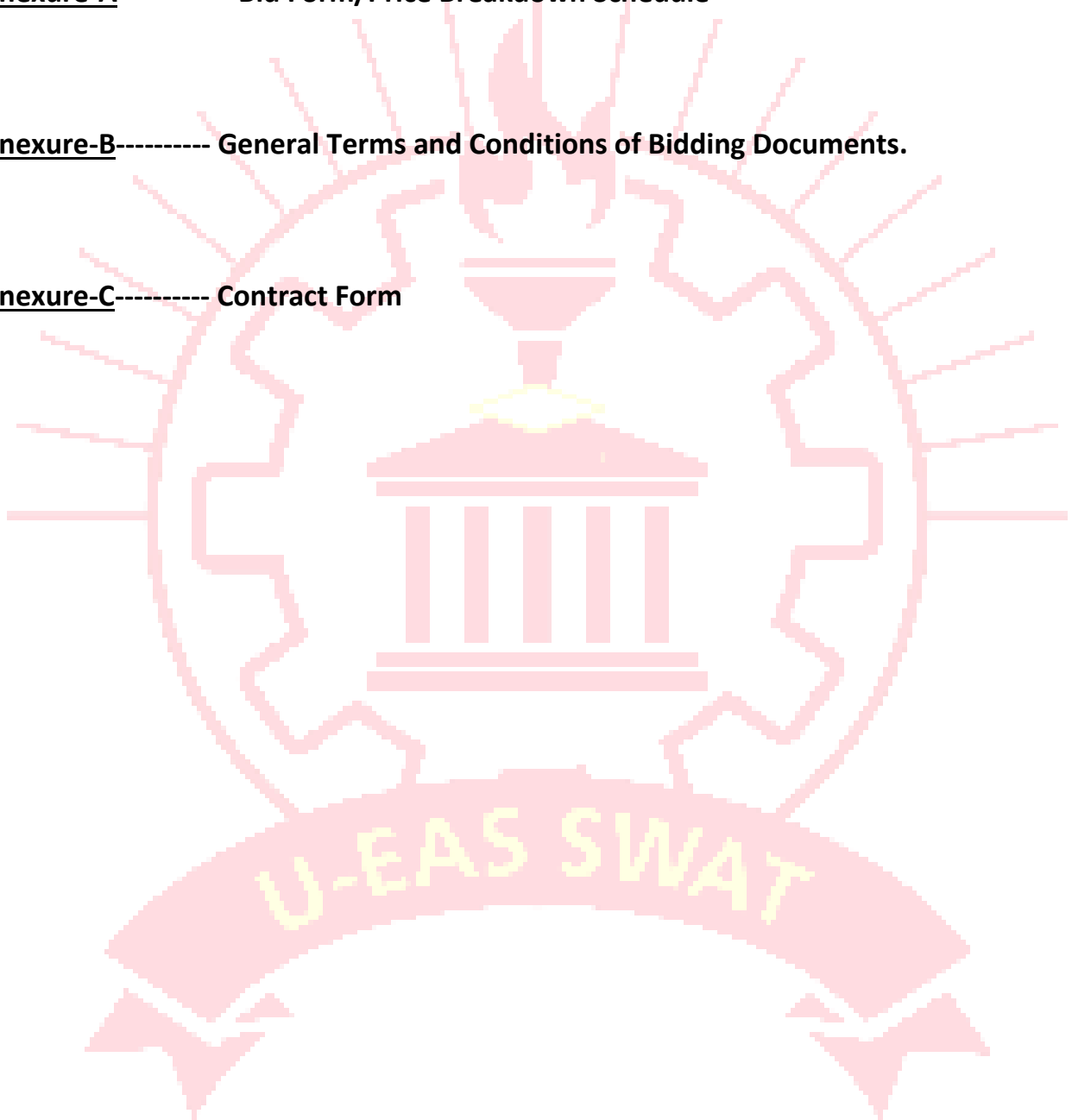
Enclosed

- Bid Form/Price Breakdown Schedule (Annex A)
- UNIVERSITY OF ENGINEERING & APPLIED SCIENCES -SWAT (U-EAS) (U-EAS) General Terms and Conditions (Annex B)
- Contract Form- C

Annexure-A----- Bid Form/Price Breakdown Schedule

Annexure-B----- General Terms and Conditions of Bidding Documents.

Annexure-C----- Contract Form



BID FORM

I / We _____
 hereby submit my/our offer for below supplies and as per below specifications of the tender document:

PRICE BREAKDOWN SCHEDULE

Please Note:

- Prices must be PKR and should be inclusive of all government applicable taxes.
- Quantity of below items may be increased or decreased/Cancelled, before contract awarding.
- Awards will be made on the basis of Lowest technically compliant bidder against whole lot.

S No	Specifications	Qty	Unit Price inclusive of all taxes	Total Price (inclusive of all taxes)
LOT -1				
1.	<ul style="list-style-type: none"> • Alteration of Single Cabin vehicle into Twin Cabin (ISUZU- Model-2021-D-MAX HI-LANDER, SINGLE CABIN (4X4) Pickup, Turbo intercooler, 2499cc, 136PS, Diesel Engine, 4 cylinder, Power steering) • With enhancement of space and seating capacity to accommodate 5 persons under one roof. Features & specifications • Paint job must be done inside baking paint booth (American or European made) with auto-timer controlled heaters and imported dust filters in ceiling and floor. To ensure that paint quality is at par with international automobile standards and given proper heat treatment with minimum dust particles. (Pictorial evidence shall be attached). • Rear trunk shall be supplemented with aero dynamic chrome plated spoiler. It shall have a brake light of not less than 1 foot with built in LED's. • Weather strips used in the cabin must be of genuine OEM grade and manufactured by OEM Company. (import evidence shall be attached). • Additional seating (rear seat for 3 persons) must be molded 	01 No		

	<p>and manufactured specifically for twin cabin. Second hand/refurbished seat or foam sheets joint together to give it seat's shape will not be acceptable.</p> <ul style="list-style-type: none"> • Both front seats i.e. driver and passenger seat, shall be sliding forward and backward. Front passenger seat must be auto forward sliding from rear side hook. • Brand new Center gear console shall be provided between driver and passenger seat. The console shall have a storage compartment and molded ABS material lid with similar material hinge. • The additional cabin shall be molded in one piece from fiberglass. It shall have sliding windows on both sides with 'tempered automotive glasses' manufactured by well reputed international or national firm. (name of glass manufacturer printed on glasses). • A well-designed compact FRP molded safeguard with ABS material chrome strip (Made in Japan/Europe) shall be installed on front bumper. Poor quality safeguards available locally (made in China/Taiwan etc.) shall be acceptable. 			
2.	Single A.C. cooling unit (Denso Compressor 1 year warranty)	01 No		
3.	Luggage Box (std.)	01 No		
4.	Roof Rack with brackets	01 No		
5.	Diggy Seats 2 Nos. molded	02 No		
Grand Total				

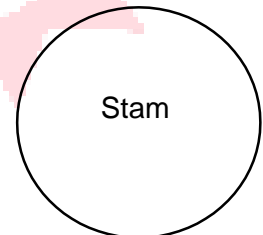
If the above-mentioned quoted price of items is accepted/lowest, I/We hereby agree to abide and fulfill all the terms and conditions of the bid documents failing which the Bid Money Deposit can be forfeited by the UNIVERSITY OF ENGINEERING & APPLIED SCIENCES -SWAT (U-EAS) .

Name of Dealer: _____

Signature & Stamp: _____

Address: _____

Dated: _____



SWAT University of Engineering & Technology (UEAS)

General Term & Conditions

See Next Page

1. Acknowledgment: A duplicate of the Terms & Conditions is attached and marked "Copy for acknowledgment and acceptance of conditions of contract". Please detach, sign and date this copy and return by registered mail within 2 day to the University of Engineering & Applied Sciences -Swat (U-EAS) - U-EAS - Pakistan.

2. Acceptance: No purchase order shall become effective and no contract shall exist until the U-EAS has received from the Supplier their written acceptance of the conditions which govern the PO or contract. This can be accomplished by return of the signed and stamped Acknowledgment Copy.

3. Tax Exemption: The Supplier's price shall reflect any tax exemption to which the U-EAS is entitled by reason of any immunity which it enjoys. If it is subsequently determined that any taxes which have been included in the price are not required to be paid, the U-EAS shall deduct the amount from the contract price or, if it has paid any such taxes, it shall be refunded.

4. Discount: Time in connection with any discounts offered will be computed from the date of receipt by the U-EAS of full documentation as specified by the Purchase Order, contract or Annex thereto.

5. Warranty: The Supplier warrants the goods or services furnished under this Purchase Order / Contract to be fit for their intended use, free from defects in workmanship or materials, and indemnifies the U-EAS against any claims resulting there from. This warranty is without prejudice to any further guarantees that the Supplier provides to the Purchaser; such guarantees shall apply to the subject goods of this Purchase Order / Contract.

6. Inspection: The duly accredited representatives of the U-EAS shall have the right to inspect the goods or services called for under

of the U-EAS or any waiver thereof shall not prejudice the implementation of any other relevant provisions of this Purchase Order / Contract concerning obligations subscribed by the Supplier, such as warranty or specifications.

13. Packing: The Supplier shall pack all goods with new sound materials and with every care in accordance with normal commercial standards of export packing for the type of goods specified herein. Such packing materials used must be adequate to safeguard the goods while in transit. The Supplier shall be responsible for any damage or loss which can be shown to have resulted from faulty or inadequate packing.

14. Export License: The Purchase Order / Contract are subject to the obtaining of any export license or other governmental authorization which may be required. It shall be the responsibility of the Supplier to inform the U-EAS beforehand of such restrictions and obtain such license or authorization, but the U-EAS will use its best endeavors to assist. In the event of refusal thereof, the Purchase Order / Contract will be annulled and all claims between the parties automatically waived.

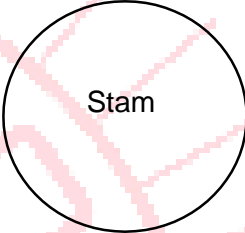
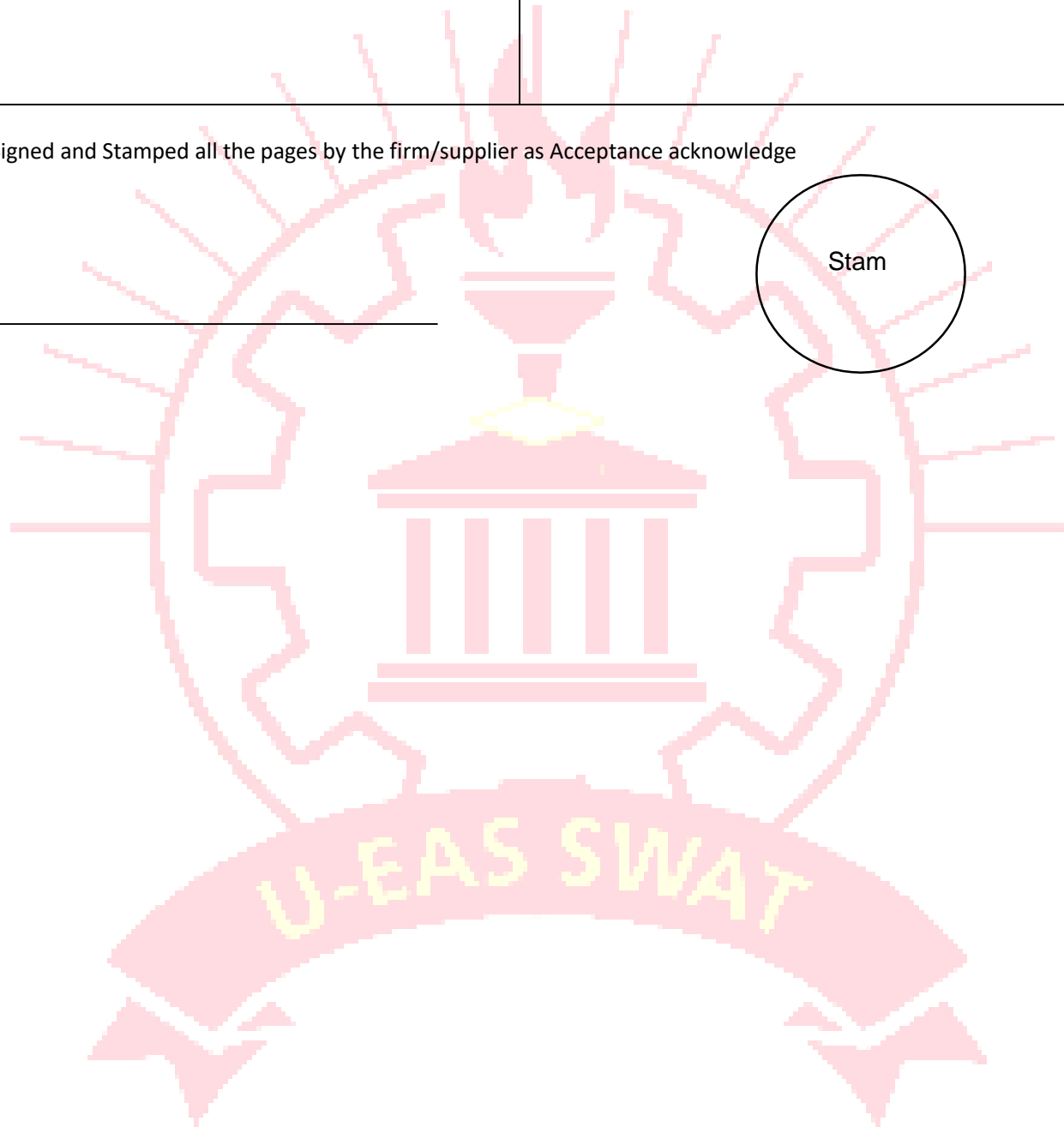
15. Force Majeure: Force majeure, as used herein, shall mean acts of God, laws or regulations, industrial disturbances, acts of the public enemy, civil disturbances, explosions and any other similar cause of equivalent force not caused by, or within the control of either party, and which neither party is able to overcome. As soon as possible after the occurrence of the force majeure and within not more than 15 days, the supplier shall give notice and full particulars in writing to the U-EAS of such force majeure if the Supplier is thereby rendered unable, wholly or in part, to perform his obligations and meet his responsibilities under this Purchase Order / Contract. The U-EAS shall then have the right to terminate the Purchase Order / Contract by giving in writing seven days notice of termination to the Supplier, and the Supplier shall return any deposit

<p>this Purchase Order / Contract at the Supplier's stores, during manufacture, in the ports or at places of shipment, and the Supplier shall cooperate and provide all facilities for such an inspection. The U-EAS may issue a written waiver of inspection at its discretion. Any inspection carried out by representatives</p> <p><u>7. Default:</u> In case of default by the Supplier,</p>	<p>paid by the U-EAS arising from this contract or the award thereof. The contractor agrees that breach of this provision is a breach of an essential term of this contract.</p> <p><u>16. Amendments:</u> No changes or modifications to this Purchase Order / Contract shall be valid unless mutually agreed between both parties and confirmed by an official amendment.</p>
<p>including but not limited to failure or refusal to make deliveries within the time limit specified, the U-EAS may procure the goods or services from other sources and hold the Supplier responsible for any excess costs occasioned thereby. Furthermore, the U-EAS may by written notice terminate the right of the Supplier to proceed with the deliveries, or such parts thereof as to which there has been default.</p> <p><u>8. Conformity with Specifications:</u> In the case of goods purchased on the basis of specifications the Supplier warrants their conformity. The U-EAS shall have the right to reject the goods or any part thereof if they do not conform to specifications. In case of non-conformity the Supplier may in consultation with the U-EAS propose a suitable alternative.</p> <p><u>9. Assignment:</u> The Supplier shall not assign, transfer, pledge or make other disposition of this Purchase Order / Contract or any part thereof or of any of the Supplier's rights, claims or obligations under this Purchase Order / Contract except with the prior written consent of the U-EAS.</p> <p><u>10. Bankruptcy:</u> Should the Supplier file any petition for bankruptcy or should the Supplier make a general assignment for the benefit of its creditors, or should a receiver be appointed on account of the Supplier's insolvency, the U-EAS may under the terms of this Purchase Order / Contract, terminate the same forthwith by giving the Supplier written notice of such termination.</p> <p><u>11. Advertising:</u> Unless authorized in advance in writing by the U-EAS, the Supplier shall not advertise or otherwise make public the fact that he is a Supplier to the U-EAS and / or any sister organization of U-EAS, or use the name, emblem or official seal of the U-EAS and any abbreviation of</p>	<p><u>17. Notice:</u> Service of any notice shall be deemed to be good if sent by registered mail, courier service, fax or cable to the addresses of both parties, set out in the heading of this Purchase Order / Contract.</p> <p><u>18. Jurisdiction:</u> This Contract is considered to be concluded in Swat - Pakistan.</p> <p><u>19. Price and Quote:</u> Price can be quoted for all the items with entire quantity demanded. Purchase order will be issued on the basis of technically complaint & lowest price quoted for item wise or complete.</p> <p><u>20. U-EAS Rights:-</u> U-EAS have right to increase or decrease the entire quantity at the time of order. U-EAS have right to cancel the tender process whole or in part without assigning any reason at any stage.</p> <p><u>Applicability of Rules</u> 21. if any clause in the bidding document is found unclear or ambiguous KPPRA rules, KPPRA Act & KPPRA Standard bidding documents will be applicable.</p>

the name of the U-EAS for advertising purposes or any other purposes.

12. Officials Not to Benefit: The contractor represents and warrants that no official of the U-EAS has been, or shall be, admitted by the contractor to any direct or indirect benefit.

Signed and Stamped all the pages by the firm/supplier as Acceptance acknowledge





Annexure -C

CONTRACT FORM

THIS AGREEMENT made the ____ day of _____ 2021 between University of Engineering & Applied Sciences -Swat (U-EAS), Swat (hereinafter called "the Purchaser") of the one part and [name of Supplier] (hereinafter called "the Supplier") of the other part:

WHEREAS the Purchaser invited bids for certain goods and ancillary services, viz., procurement of Conversion of Single Cabin pickup (ISUZU) into double Cabin and has accepted a bid by the Supplier for the supply, installation and commissioning of those goods and services in the sum of [contract price in words and figures] (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) the Price Schedule submitted by the Bidder;
 - (b) the Technical Specifications;
 - (c) the General Conditions of Bidding documents;
 - (d) the Purchaser's Notification of Award.
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by _____ the _____
(for the Purchaser)

Signed, sealed, delivered by _____ the _____

(for the Supplier)